

ROOM RESERVATION FORM

KINDLY COMPLETE DETAILS AND EMAIL TO -rdc.mitchotelmelaka@gmail.com

From:	NRIC/PASSPORT:		Date:	
Mobile :	Email:			
Fullname (s) :	(1)			
	(2)			
Arrival Date :		Check-in time:	3pm	
Departure Date :	Check-out time : 12Noon			
ROOM RATES	Room Type		No of room (s)	No of guest (s)
	SUPERIOR ROOM (Breakfa: RM 229.9onett per DELUXE ROOM (F Breakfa: RM 282.9onett per	st) //room/night Room with 3 st) //room/night		
	SUITE ROOM (Ro Breakfa: RM 415.40nettper, * Foreign tourist will be subj	st) /room/night	RM10 per room per night.	
Payment Options: Guaranteed By: For credit card, please present same card upon check-in.	Credit Card / Debit Card: [] Mastercard [] VISA Card Number: Expiry Date: 3-digit CVC number:			
For bank transfers, please email us the bank transaction slip for verification to rdc.mitchotelmelaka@gmail.com	[] Bank Transfer (Full Pre- payment)			
	Account Name TETUAN MCORP HOTEL SDN B HD Current Account No 04042010011991 Bank Swift Code BIMBMYKL Bank Name BANK ISLAM Bank Address 10-3 ARAS 3 KOTA CEMERLANG AYER KEROH 75450 MELAKA			
Special Request (subject to availability)	[] King-bed [] Twin-bed		
Remark	Guest will be responsible for any claims made by the Hotel for loss on exchange arising from accounts settled by foreign currencies.			
Conditions:				

Any benefits not taken advantage of will not be redeemable for future stay. All rates are inclusive of 10% Service charge, 6% Sales & Service Tax and heritage tax RM2.00. Please be informed that our check-in time is after 15:00 hours local time, and check-out time is before 12:00 noon.

Cancellation and Non-Arrival policy:

In the event of a cancellation made within 1 day (24 hours) prior to the arrival date, the reservation will subject to a one-night cancellation fee. No Show will carry a full night's charge penalty. The fee will be debited to the guest's credit card.

We hope the arrangement meets your requirement. Please do not hesitate to contact us should you require any further information or assistance. Thank you for your reservation, and we look forward to hearing from you and to welcoming to ibis Kuala Lumpur City Centre.

I hereby agree to guarantee the accommodation booking via credit card / debit card / bank transfer as above.

	For office use only:
Authorized Signature Cardholder's Name: -	Confirmed By : Confirmation No :